



# Section 26a Checklist

For use with TVA Section 26a Permit Applications

Please use this checklist to assist with the preparation of your application package. TVA's regulations require that certain information is submitted with all applications. This checklist outlines the basic information required and tips for submitting a complete application. In addition to the information below, TVA may require that you submit additional information to complete the review of your request. We will let you know if additional information is needed and give you adequate time to provide the information. Failure to provide the required or additional information may result in your application being returned or denied. For help preparing your application, call 1-800-882-5263.

## Required Information:

[Joint Application Form](#)

[Applicant Disclosure Form](#)

[Application Fee](#)

[Project Plans and Drawings](#)

[Location Map](#)

[Site Photograph\(s\)](#)

## Additional Resources:

[TVA Website:](#)

[www.tva.gov](http://www.tva.gov)

[Example Drawings](#)

[www.tva.gov/river/26apermits](http://www.tva.gov/river/26apermits)

[Application Questions:](#)

[Call or email the Public Land](#)

[Information Center](#)

[1-800-882-5263](tel:1-800-882-5263)

[plic@tva.gov](mailto:plic@tva.gov)

## Joint Application Form

- Each person listed as an applicant must sign and date the application form. TVA will contact you about your application, so be sure to include the best method for reaching you (mobile number, email, etc.).
- Provide the address associated with the proposed facility or activity (if different from mailing address). Also helpful is the lot number, subdivision name, or tax parcel information.
- Include a project description of the proposed facility or activity, including any proposed modification or removal of existing facilities.
- If you designate an authorized agent, understand that they may act on your behalf in all aspects of the application; however, the applicant must still sign the form and complete and sign an Applicant Disclosure Form.

## Applicant Disclosure Form

- Each applicant listed on the Joint Application Form must complete, sign, and date a Disclosure Form. Read that form carefully and check all boxes that apply.

## Application Fee

- Include the appropriate initial application fee based on TVA's current fee schedule (available at [www.tva.gov/river/26apermits/howto.htm](http://www.tva.gov/river/26apermits/howto.htm)).

## Project Plans and Drawings

- Include plans prepared on paper no larger than 11x17 inches or in electronic format.
- Include both a plan view drawing (the project as viewed from above) and an elevation view drawing (the project as viewed from the side) of each facility and activity on the property and include all principle dimensions.
- Include a site plan that depicts all structures and activities (e.g., utilities, dredge area) together, their location on the lot or parcel in relation to the shoreline, and their distance to neighboring facilities.
- Describe and draw any proposed vegetation planting, trimming, or removal on TVA property.

## Location Map

- Provide a map depicting the proposed facility or activity location in relation to the reservoir (for example, a subdivision, tax parcel, topographic, or aerial map).

## Site Photograph

- Include at least one photograph of the property that shows the location of the proposed structures or alterations along the adjacent shoreline (a photo of the existing facilities is also helpful).

## Additional Information

- Please provide additional information that would help TVA review your request. This may include other agency permits, deeds and surveys as well as the presence of aggressive dogs, locked gates, etc.